Bull Shoals, Arkansas City Council Resolution No. 2024 - 23

A Resolution to Approve the Addition of a Line Item to Provide Wages for the Position of Administrative Assistant

WHEREAS, the City Council recognizes the need for adequate staffing to support city operations and services; and

WHEREAS, the position of Administrative Assistant was previously created to assist with administrative duties and enhance the efficiency of city operations; and

WHEREAS, the City Council acknowledges the importance of funding this position to ensure it is filled and operational; and

WHEREAS, the current budget does not include a specific line item for the salary and wages of the Administrative Assistant position; and

WHEREAS, the City Council has determined that an allocation of \$16,000.00 is necessary to cover the wages for this position for the fiscal year;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BULL SHOALS, as follows:

Addition of Line Item: A line item in the amount of \$16,000.00 shall be added to the General Fund under the Salary and Wages category specifically designated for the wages of the Administrative Assistant position.

Fund Allocation: The City Treasurer is hereby authorized and directed to allocate and disburse the amount of \$16,000.00 from the General Fund to cover the wages of the Administrative Assistant position.

Effective Date: This resolution shall be in full force and effect immediately upon its adoption.

Adopted by the City Council of Bull Shoals,	Arkansas this <u>27 th</u> day of <u>June</u> , 202	24.
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Carol Duss, Mayor		
Dina M. Bailey	<u> </u>	
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Tina Bailey, City Recorder

CERTIFICATION

I, Tina Bailey, the City Recorder of Bull Shoals, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council at a meeting held on 6/27/24, as the same appears on record in my office.

Tina Bailey, City Recorder

